

SERVE discern CREATE LOVE express ENCOURAGE GIVE equip



# Homeschool Umbrella Handbook

*Updated 4/4/2019*

## 1.0 General Information

The Paideia Academy Homeschool Umbrella Program was created to assist like-minded families in their efforts to home-educate their children.

## 1.1 Vision Statement

Paideia Academy exists to assist Christian parents in the Knoxville area in their duty to covenantally train their children. Because we believe that the education of children is ultimately the responsibility of parents, it is our desire to provide an umbrella service to those families seeking to fulfill that responsibility through their choice to home-educate their children.

We desire to see God use Paideia Academy as an instrument to assist parents in carrying out the biblical mandate to bring up their children in the training (*paideia*) and admonition of the Lord. Since we subscribe to a biblical Christian worldview and educate our on-campus students from this perspective, we ask that families enrolled in our umbrella program be like-minded and in agreement with the Paideia Academy Foundational Beliefs as noted in Appendix A.

We envision a future in which each generation of Christians is more prepared than the previous to defend and advance the historic Christian faith taught in the Scriptures. We see a time when intentionally Christian education is the norm for all of God's people and when the world need only look to the church to see clearly a culture of life. We hope and pray for a school that can be instrumental in developing generations of godly leaders for our homes, our communities, and our world in need of Christ.

## 1.2 Eligibility Requirements

- At least one parent must be a Christian and an active member of a Bible-believing local church.
- Agreement with Paideia Academy's Foundational Beliefs ( See Appendix A).
- Student must be in good standing with previous school. Paideia Academy will not enroll students with expulsions, suspensions, or disciplinary records.
- It is expected that the student's parents will provide the majority of home instruction. It is not permissible for both parents to have an outside job that would leave the student to be instructed by a third party or unsupervised during the school day. It is permissible for students to be enrolled in cooperative programs.

## 1.3 Contact Information

Contact Person: Mrs. Cari Welsh

Mailing Address: 10825 Yarnell Road Knoxville, TN 37932

Umbrella Coordinator: cwelsh@paideiaknoxville.org

Headmaster: mhamilton@paideiaknoxville.org

Phone: 865-670-0440

## 1.4 Legal

(Tennessee Code Annotated §48-50-801)

Paideia Academy is a Category IV Church-Related School registered with the State of Tennessee and a member of the Association of Christian Schools International (ACSI). Paideia Academy operates under the Tennessee Legal Homeschooling Option No. 3. Under this option your home is considered a satellite campus of our church-related school (Tennessee Code Annotated § 49-50-801). The Tennessee Department of Education recognized this option in a memorandum from the Commissioner of Education to Superintendents and Directors of schools dated February 18, 1999. Under this option, parents need not comply with the notice and registration requirements of the homeschool statute.

## 1.5 Services Offered

- Curriculum counseling, by appointment, with Curriculum Director
- Maintenance of all academic records
- Administration of Standardized Tests (additional fees, see section 2.3)
- Resources
- Athletics programs
- Field trip opportunities
- Paideia family events

### 1.5.1 Testing Requirements

Standardized testing is required. Testing is offered annually for grades 2-8 at Paideia Academy. Dates for testing will be announced in the fall of each year. Testing may also be completed online or at a different location by a certified tester. If testing is done elsewhere, test scores must be forwarded to the office for placement in the student's cumulative file.

### 1.5.2 Athletics

Paideia Academy offers several sports-related opportunities that are available to students enrolled in the Umbrella program. Please note that athletics programs do require a fee, which varies by sport. See Paideia's website for sports offerings and registration:  
<http://paideiaknoxville.org>.

### 1.5.5 Student Photos

Paideia Academy offers parents the opportunity to have student photos taken in the fall. Dates will be announced in August each year.

## 2.0 Fees and Refunds

Enrollment fees shall be paid in full at the time of application. Students are not fully enrolled until checks have been processed.

## 2.1 Enrollment Fees

Application fee (first year only): \$30.00 per family

Early Registration (prior to May 15<sup>th</sup>)

\$60.00 first student, \$45 second student, \$40 for each additional student

Standard Registration (May 16<sup>th</sup>-June 30<sup>th</sup>)

\$70.00 first student, \$50 second student, \$45 for each additional student

Late Registration (July 1<sup>st</sup> – November 30<sup>th</sup>)

\$80.00 first student, \$55 second student, \$50 for each additional student

## 2.2 Testing Fees

Testing fees for each student will be \$45.00. Students who choose to test with another provider rather than through Paideia will not be charged.

## 2.3 Refunds/Other Fees

- No refunds will be made on application or registration fees
- Service fee on all returned checks: \$25.00

## 3.0 Policies and Procedures

Paideia Academy's Umbrella Program is for home-educated students pursuing an academic course of instruction. The policies and procedures established by the Board apply to all families whose children are enrolled in our program. By signing the enrollment form, parents acknowledge their responsibility to Paideia Academy and obligate themselves to adhere to its policies.

## 3.1 Enrollment Requirements

- Submit a completed enrollment application, proposed curriculum form, and appropriate fees. Paideia Academy will not accept a returning application for enrollment until a student's previous year file is complete. For those families choosing the early enrollment option, student files need only be up-to-date, with the requirement of completing the file by June 30.
- Submit **original**, official white Tennessee Child Health Record form. All immunizations must be documented and up to date per current state of Tennessee vaccination requirements. This form may be obtained from your doctor or County Health Department. A written notarized statement explaining reasons for religious exemption from this requirement is permitted.
- Submit a **copy** of your child's birth certificate.
- Submit a signed Transcript Request form for grades 1-8. Previous homeschooled students are exempt from this requirement.
- If you are the Legal Guardian for your student, please submit proof of Legal Guardianship.

- False information given in the enrollment form or any other report required by Paideia Academy will result in immediate dismissal from the program.
- A parent or legal guardian must sign the agreement pertaining to Paideia Academy's Policy and Procedures at the bottom of the application page.
- Satisfactory interview with Paideia Academy Headmaster and/or Umbrella Coordinator.

### **3.2 Recordkeeping**

Student's cumulative file is a permanent school record. Once information is submitted to Paideia Academy, it becomes a part of the permanent file and cannot be changed.

### **3.3 Grade Submission**

Parents must submit completed Grade Report on or before June 30 for each student.

### **3.4 Attendance**

Students are required to fulfill the following attendance standards:

- 180 days of school with a minimum of 4 hours per day.
- Parents must keep attendance records.
- Attendance is submitted on the Attendance Form to the school office on or before June 30 once the school year is complete.

#### **3.4.1 Truancy**

Any student who has been withdrawn from or has not attended school for more than five (5) consecutive school days before making application to the Paideia Academy Umbrella Program will not be accepted.

### **3.5 Student Records**

Any student applying for enrollment into the Paideia Academy Umbrella program, who has previously attended another academic institution, must submit previous school records. A transcript request can be obtained from the school office, if necessary.

## **4.0 Resources**

### **4.1.1 Association of Classical & Christian Schools (ACCS)**

Paideia Academy is a member school of ACCS and highly recommends the resources and articles contained on their website at [www.accsedu.org](http://www.accsedu.org). Homeschool umbrella parents are encouraged to attend the annual ACCS summer conference for assistance in many aspects of classical, Christian home-educating.

### **4.1.2 Smoky Mountain Home Educators Association (SMHEA)**

SMHEA is a Christian-led, non-profit service organization that seeks to promote home education by providing information and vital resources to all area homeschoolers. Peruse the many available resources by visiting [www.smhea.org](http://www.smhea.org).

#### 4.1.3 Home School Legal Defense Association (HSLDA)

Although it is your right to home educate your children, legal services could at some time become necessary. For an annual fee, you can have access to the legal services of a group of Christian constitutional lawyers should you find it necessary. Contact HSLDA at:

**HSLDA, P.O. Box 3000, Purcellville, VA 20134**

**Phone: 540-338-5600 Web: [www.hslda.org](http://www.hslda.org)**

#### 4.2 Curriculum Resources

See Paideia's website for curriculum guides by grade: <http://paideiaknoxville.org>.

##### 4.2.1 Sources for Curriculum

Cedar Springs Christian Store 540 N. Peters Road Knoxville (865) 690-5253

McKay Used Books & CD's 230 Papermill Place Way Knoxville (865) 588-0331

Veritas Press 1-800-922-5082 [www.veritaspress.com](http://www.veritaspress.com)

Rod and Staff 1-800 761-0234 [www.rodandstaffbooks.com](http://www.rodandstaffbooks.com)

Summit Ministries 866-786-6483 [www.summit.org](http://www.summit.org)

Apologia 888-524-4724 [www.Apologia.com](http://www.Apologia.com)

Peace Hill Press 877-3223445 [www.Peacehillpress.com](http://www.Peacehillpress.com)

Saxon Publishers 1-800-289-4490 [www.SaxonPublishers.com](http://www.SaxonPublishers.com)

Notgrass Company 1-800-289-4490 [www.notgrass.com](http://www.notgrass.com)

Shurley English 1-800-566-2966 [www.shurley.com](http://www.shurley.com)

##### 4.2.2 Recommended Resource Books

*The Case for Classical Christian Education*, by Douglas Wilson

*Recovering the Lost Tools of Learning*, by Douglas Wilson

*The Well-Trained Mind*, by Jessie Wise and Susan Wise Bauer

*Wisdom and Eloquence*, Robert Littlejohn & Charles T. Evans

*The Seven Laws of Teaching*, John Gregory

*The Abolition of Man*, C. s. Lewis

*Ideas Have Consequences*, by Richard Weaver

*Amusing Ourselves to Death*, Neil Postman

NOTICE OF NON-DISCRIMINATION POLICY: Paideia Academy admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship programs, financial assistance and loan programs, athletic programs, and other school administered programs and activities. Paideia Academy does not discriminate in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment on the basis of race, color, national and ethnic origin, age or sex.

## Appendix A Foundational Beliefs

Paideia Academy, its staff, and its Board members embrace the historic tenets of Christianity as presented in these Foundational Beliefs. We believe that the creeds of the early church and the major confessions of the Protestant Reformation are credible summations of biblical orthodoxy. We are in essential agreement with these creeds and confessions when they speak to the doctrinal issues addressed in these Foundational Beliefs. Beyond the primary doctrines articulated below, we respect and acknowledge the primacy of the family and local churches and refer secondary doctrinal questions to parents and local churches for clarification.

1. We believe that the 66 books of the Old and New Testaments are alone the perfect, inspired, infallible, and authoritative Word of God, and as such, rightly interpreted, they are the final authority in faith and practice.
2. We believe that there is only one God, eternally existent in three Persons: Father, Son and Holy Spirit, who is infinite, eternal, and unchangeable in His being, wisdom, power, holiness, justice, goodness, and truth; He alone is sovereign over all things, ordaining whatsoever comes to pass.
3. We believe that God created all things out of nothing, in six (6) days, approximately six to ten thousand years ago. He did this for His own glory and good pleasure, and for the display of His eternal power, wisdom, and goodness; having created all things, God created man in His image, male and female, perfect, sinless, and immortal, and He charged mankind with the governance of the created world, to cultivate it for His glory.
4. We believe in the historicity of Adam and Eve, our first parents; we believe that though they were created sinless, they did not remain in that perfect state, but willfully and consciously disobeyed their Creator's command. Consequently, the guilt of Adam's sin and his fallen nature are covenantally transferred to all mankind.
5. We believe that God created and gifted men and women differently for different roles, and that those differences should not be minimized, but rather recognized, encouraged, and enjoyed.
6. We believe in the deity and humanity of our Lord Jesus Christ, in His virgin birth during the reign of Caesar Augustus, in His sinless life, in His miracles, in His vicarious and sin-atonement death on a cross by the shedding of His blood, in His bodily resurrection from the dead, in His ascension to the right hand of the Father, and in His personal return in power and glory.
7. We believe that, for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary; salvation is a gift of God, received by grace alone, through faith alone, in Christ alone, for the glory of God alone.
8. We believe that faith without works is dead.
9. We believe in the present ministry of the Holy Spirit, by whose indwelling Christians are enabled to live godly lives.
10. We believe in the resurrection of both the saved and the lost – the saved to the resurrection of life, and the lost to the resurrection of damnation.
11. We believe in the spiritual unity of all believers in our Lord Jesus Christ.
12. We believe that the chief end of man is to glorify God and enjoy Him forever.
13. We believe that parents are responsible for educating their children and for bringing them up in the nurture and admonition of the Lord.

## Appendix B Philosophy of Education

The focal point of all that is, has been, and ever will be is the person of Jesus Christ. We believe that the education of our children begins with this reality. We desire our children to self-consciously live and move and have their being in Christ, as the Scriptures teach.

We believe God reveals Himself not only specially in His Word, but generally in every facet of His creation. All knowledge is therefore interrelated and teaches us about God's character, wisdom, and power. Ultimate reality exists only in Him, the Creator and Sustainer of all things, and therefore truth can be understood ultimately only as it relates to Him as the Sovereign Lord over all. The Scriptures teach that the fear of the Lord is the beginning of wisdom and knowledge. We believe therefore that every aspect of our children's education needs to be intentionally grounded in this, our historic Christian faith.

We believe God has given parents, not the Church or the State, the responsibility of educating their children and teaching them to faithfully love and serve Him. We believe our role as educators is to be *in loco parentis*, "in the place of the parent." Our Board and staff view themselves as servants of parents who assist them in their covenantal obligation to educate their children in the Lord. Our school administration, academic instruction and discipline aim to be consistent with and supportive of biblical teaching concerning the family and the authority of parents. We believe that fathers are the God-ordained heads of their households. Whenever possible, we desire that each father assume leadership in the education of his children. Our instructional format shall endeavor to maximize parental participation in the child's academic training.

We believe that biblical discipline, the encouragement of an obedient child and the correction of a disobedient child, is a critical and necessary part of education. Under no circumstances will the misbehavior of one child be permitted continually to hinder the education of other children.

God commands us to love Him with all our heart, soul, strength, and mind. We therefore believe that all instruction must encourage students to love God through their academic endeavors. Students must be challenged at all levels to do quality academic work because God is worthy of their best. Students must be taught to behave in a godly manner because God is holy and therefore commands that his children be holy. Parents and teachers should teach the children to do all they do "heartily, as unto the Lord" with the purpose of glorifying Him.

We believe students should be provided an historically substantive and rigorous liberal arts education that draws deeply from the history and culture of Western Civilization. We employ proven classical methods and curriculum that are modeled on the medieval Trivium. The Trivium is understood as an approach to instruction in which the tools of learning are imparted to students in stages that correspond with their natural pattern of cognitive development (grammar –the tool of knowledge, logic –the tool of reasoning, and rhetoric –the tool of communication). The goal of the Trivium is to educate students not in what to think primarily, but in how to think thoroughly, maturely and biblically. After we have recovered the "lost tools of learning" received in a classical education, students will be well equipped to live to the glory of God with hearts and minds which know and love that which is good, true, and beautiful. The tools of learning in combination with an active and biblically guided exploration of the events, ideas, and people of the past will equip students to think clearly, reason persuasively, and speak precisely, to evaluate all human knowledge and experience in the light of Truth, and to do so with grace, humility, and wisdom.

We believe that a child's education should affirm and nurture the God-created differences between men and women and the respective God-ordained roles of men and women. Biblical masculinity should be cultivated in the lives of male students and biblical femininity should be cultivated in the lives of female students. Behavioral expectations, classroom instruction, role-modeling, and school culture should encourage growth of the students into biblical manhood and biblical womanhood.